



Milpitas Unified School District Student Nutrition Services

Meal Charge Policy

Revised: October 15, 2019

MUSD's Student Nutrition Services (SNS) recognizes that occasionally students may forget their lunch money or have insufficient fund in their account. The District is dedicated to providing students with nutritious meals, and is aware of the importance of good nutrition to support learning. We have developed the following procedures with the intention to:

- 1) Accommodate the needs of students and parents when lunch money has been forgotten or have insufficient fund in the account.
- 2) Provide adequate nutrition to children and not disrupt the educational process for the students, parents and school staff.
- 3) Align practices with Senate Bill No. 265. Pupil meals: Child Hunger Prevention and Fair Treatment Act of 2017.

Procedures

1. If a student forgets their lunch money, they will be given a reimbursable lunch that will be charged to their account. All students will receive the same meal regardless of account balance status.
2. On a weekly basis, alerts will be sent via ParentSquare to those accounts with a balance that fall below \$0.00. This effort is intended to provide more efficient and timely communications to parents. It is the responsibility of the parents to pay for any accrued meal charges.
3. SNS encourages parents to make prepayments by check made to the school district or take advantage of the online prepayment system. You may set up an account on www.myschoolbucks.com, which allows families to schedule automatic payments, create a low balance email alert, and make payments using their Mobile App.
4. In cases of repeated nonpayment by a student, the SNS Satellite Operator will notify the Principal the names of those students. Principal may look into the family circumstances of these children to see why the parents continue to send their child to school without a lunch or lunch money. If the family is experiencing financial hardship, they should be encouraged to complete an application for free or reduced price school meals.
5. Free and Reduced Price Meal Applications are accepted throughout the school year. Meal applications can be submitted online at myschoolapps.musd.org or by paper application found at the school office.
6. A la carte purchases are not allowed to be charged in the account.

References

Senate Bill No. 265. Pupil meals: Child Hunger Prevention and Fair Treatment Act of 2017.